

**P.E.P.P. UNLIMITED**

252 Swamp Road, Unit #1 Doylestown, PA 18901

Phone: (215) 348-3112 Toll Free Phone: 1 (800) 944-5459 Fax: (215) 348-4240

Email: [info@peppunlimited.com](mailto:info@peppunlimited.com)

Website: [www.peppunlimited.com](http://www.peppunlimited.com)

**ASSISTED LIVING ADMINISTRATOR TRAINING**

*This training meets regulation 2800 mandatory training requirements by the Pennsylvania Department of Human Services.*

**Each day begins at 9:00 am**

*Tardiness more than 20 minutes will result in non-credit for class session*

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**THURSDAY JUNE 14 & FRIDAY JUNE 15, 2018**

**THURSDAY SEPTEMBER 20 & FRIDAY SEPTEMBER 21, 2018**

**Course Content:**

Neurological Impairments §2800.64(b)(10)

Infection Control §2800.64(b)(18)

Resident Composition §2800.64(b)(19) §2800.64(b)(20)

Informed Consent §2800.64(b)(20)

Person Centered Care §2800.64(b)(20)

**IN ACCORDANCE TO §2800.53a, AN INDIVIDUAL MUST HAVE ONE OF THE FOLLOWING QUALIFICATIONS TO BE AN ADMINISTRATOR:**

- (1) A license as a registered nurse from the Department of State and 1 year, in the prior 10 years, of direct care or administrative experience in a health care or human services field.
- (2) An associate's degree or 60 credit hours from an accredited college or university in a human services field and 1 year, in the prior 10 years, of direct care or administrative experience in a health care or human services field.
- (3) An associate's degree or 60 credit hours from an accredited college or university in a field that is not related to human services and 2 years, in the prior 10 years, of direct care or administrative experience in a health care or human services field.
- (4) A license as a licensed practical nurse from the Department of State and 1 year, in the prior 10 years, of direct care or administrative experience in a health care or human services field.
- (5) A license as a nursing home administrator from the Department of State and 1 year, in the prior 10 years, of direct care or administrative experience in a health care or human services field.
- (6) With the exception of administrators qualified under § 2600.53(a)(5) (relating to qualifications and responsibilities of administrators), experience as a personal care home administrator, if the following requirements are met:
  - a. Employed as a personal care home administrator for 2 years prior to January 18, 2011.
  - b. Completed the administrator training requirements and pass the Department-approved competency-based training test in §2800.64 (relating to administrator training and orientation) by January 18, 2012.

**Please note: P.E.P.P. Unlimited requires applicants to have completed the 100-hr personal care home administrator course in its entirety before taking the assisted living residence administrator course.**

***Photo identification is required the first day of class.***

**The Trainers**

*Due to DHS requirements and the variety of topics taught and requirements of DHS, trainers will vary from day to day based upon course content.*

*Session includes course manual and all instructional materials.*

*Continental Breakfast and lunch provided daily.*

**Fee Schedule:**

***\$350.00 for 2 days of training***

*Fax, mail, or email completed course application to reserve your seat.*

*All payments must be received one week prior to the session(s). If payment is not received one week prior to session, space may not be available on day of session(s).*

**COURSE APPLICATION**  
**ASSISTED LIVING ADMINISTRATOR TRAINING COURSE**

FIRST NAME \_\_\_\_\_ MIDDLE \_\_\_\_\_ LAST NAME \_\_\_\_\_

PERSONAL ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PERSONAL PHONE# \_\_\_\_\_ CELL PHONE# \_\_\_\_\_

PERSONAL E-MAIL: \_\_\_\_\_

FACILITY: \_\_\_\_\_

FACILITY ADDRESS : \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

FACILITY PHONE#: \_\_\_\_\_ FACILITY FAX#: \_\_\_\_\_

FACILITY EMAIL: \_\_\_\_\_ COUNTY OF FACILITY: \_\_\_\_\_

DESIRED COURSE START DATE: \_\_\_\_\_

AMOUNT FOR AL ADMINISTRATOR COURSE IS \$350.00  
Business/Corporate Check, Personal Check, Money Order, Visa, Master Card & Discover  
Accepted

**QUALIFICATIONS OF APPLICANT (CHECK ONE)**

\_\_\_\_\_ A license as a nursing home administrator from the Department of State and 1 year, in the prior 10 years, of direct care or administrative experience in a health care or human services field.

\_\_\_\_\_ With the exception of administrators qualified under § 2600.53(a)(5) (relating to qualifications and responsibilities of administrators), experience as a personal care home administrator, if the following requirements are met: (a) Employed as a personal care home administrator for 2 years prior to January 18, 2011. (b) Completed the administrator training requirements and pass the Department-approved competency-based training test in §2800.64 (relating to administrator training and orientation) by January 18, 2012.

**Please note: P.E.P.P. Unlimited requires applicants to have completed the 100-hr personal care home administrator course in its entirety before taking the assisted living residence administrator course.**

\*\*\*I can provide proof of the above qualifications to be an Assisted Living Administrator in the State of Pennsylvania.

Signature of Applicant: \_\_\_\_\_

\*\*\*\*\*FOR OFFICE USE ONLY\*\*\*\*\*

CONFIRMATION LTR (DATE E-MAILED) \_\_\_\_\_

PAYMENT RECEIVED: DATE: \_\_\_\_\_

CHECK#/CREDIT CARD: \_\_\_\_\_

# P.E.P.P. UNLIMITED

INNOVATIVE RESOURCES FOR THE ASSISTED LIVING INDUSTRY

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## **WARNING!**

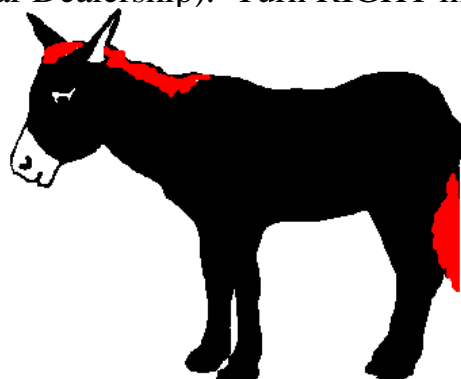
***WHEN USING A GPS DEVICE, YOU MUST INCLUDE “WEST” IN THE ADDRESS.***

**NOTICE:** 2014 & 2015 York Road aka Route 263 will be closed from Street Road (Route 132) to Swamp Road (Route 313).

**From 309:** At the Five Points (where Routes 309, 202, and 463 intersect) go North on Route 202 for approximately 9 miles. Before Doylestown Hospital, turn LEFT onto 611 North (the 611 Bypass). Continue North to the Dublin/Route 313 exit. Take the Route 313 exit and make a LEFT. About ¼ mile on the left, you will see the Bailiwick Office Complex (there is a statue of a black mule with a red tail and mane at the entrance & across the street is the Fred Beans Car Dealership). Make a LEFT into the complex. Turn RIGHT into the first parking lot. We are in Unit #1.

**From the PA Turnpike:** Exit at the Willow Grove interchange (Route 611). Take 611 North for approximately 10 miles. When 611 North Splits, follow the signs to EASTON. (Stay in the LEFT lanes!) Continue North to the Dublin/Route 313 exit. Take the Route 313 exit and make a LEFT. About ¼ mile on the left, you will see the Bailiwick Office Complex (there is a statue of a black mule with a red tail and mane at the entrance & across the street is the Fred Beans Car Dealership). Make a LEFT into the complex. Turn RIGHT into the first parking lot. We are in Unit #1.

**From the Northeast Extension:** Exit at the Quakertown Exit Rout 663. When you cross over Route 309, Rout 663 becomes Route 313. Take this through Quakertown and Dublin into Doylestown (approximately 15 miles). Before you reach Route 611, turn RIGHT into the Bailiwick Office Complex (there is a statue of a black mule with a red tail and mane at the entrance & across the street is the Fred Beans Car Dealership). Turn RIGHT into the first parking lot. We are in Unit #1.



## HOTELS NEAR TO P.E.P.P. UNLIMITED, DOYLESTOWN, PA

		<p><b><u>Hampton Inn/Quakertown</u></b>          1915 John Fries Highway,          Quakertown, PA 18951          Phone: 215.536.7779          Fax: 215.536.8280</p>
<p><b><u>Hampton Inn Warrington</u></b>  <i>*Mention PEPP Unlimited and receive a discount!</i>          1570 Easton Road, Warrington, PA 18976          Phone: 215-343-8400          Fax: 215-343-8493          email: john.hunsberger2@hilton.com          website: Doylestown.hamptoninn.com</p>		<p><b><u>Holiday Inn Express Hotel &amp; Suites</u></b>          Located at Exit 44 of I476 &amp; Rt 663          Quakertown, PA 18951          215.529.7979          7.800.HOLIDAY</p>
<p><b><u>Homewood Suites Hilton</u></b>  <i>*Mention PEPP Unlimited and receive a discount!</i>          2650 Kelly Rd, Warrington, PA, 18976          Phone Number: (215) 343-1300  <b>website: doylestownhomewoodsuites.com</b></p>		<p><b><u>Comfort In Comfort Inn &amp; Suites</u></b>          1905 John Fries Highway Rt 663          Located at Exit 44 (I-476) Rt 663          Quakertown, PA 18951          Phone: 215.538.3000          Fax: 215.538.2311</p>
<p><b><u>Golden Plough Inn</u></b>          Peddler's Village          Routes 202 &amp; Street Road, Lahaska, PA          18931          215-794-4004  <a href="http://www.goldenploughinn.com">www.goldenploughinn.com</a></p>		<p><b><u>Best Western Motor Inn</u></b>          1446 West Broad St., Quakertown, PA          18951          215-536-2500 Tel.          215-536-2508 Fax          1-800-WESTERN</p>
<p><b><u>Staybridge Suites</u></b>          119 Garden Golf Blvd.,          North Wales, PA 19454          Phone: 215-393-8899          Fax: 215-393-8898          staybridgesuites.com</p>		<p><b><u>Ramada New Hope</u></b>          6426 Lower York Road          New Hope, PA 18938          Phone: 888-734-8503</p>
<p><b><u>Days Inn Horsham/Willow Grove</u></b>          245 Easton Road, Horsham, PA 19044          Phone: 215.674.2500          Fax: 215.674.0879          the.daysinn.com/horsham06707</p>		
<p><b><u>Extended Stay America Hotel</u></b>          114 Welsh Road, Horsham, PA 19044          215-784-9045          215-784-9039</p>		
<p><b><u>Courtyard by Marriott</u></b>          1500 Easton Road, Willow Grove, PA 19095          215.830.0550</p>		
<p><b><u>Hampton Inn/Willow Grove</u></b>          1500 Easton Road, Willow Grove, PA 19095          215.659.3535</p>		

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### ASSISTED LIVING ADMINISTRATOR COURSE 2018

**Each Day Begins at 9:00 am**

*Tardiness more than 20 minutes will result in non-credit for class session*

<p>4 hrs</p>	<p><b><u>Person Centered Care</u></b>          Consumer choice philosophy          Training staff to support resident choice and independence          Engaging residents         <ul style="list-style-type: none"> <li>▪ Developing activities</li> <li>▪ Support plan development and implementation</li> <li>▪ Respecting resident decision-making</li> </ul>         Engaging families          Conflict resolution          Managing an assisted living residence while respecting a resident's choice and privacy          Introduction to informed consent</p>	<p>June 14, 2018          September 20, 2018</p>
<p>4 hrs</p>	<p><b><u>Assisted Living Resident Composition</u></b>          Understanding the physical and cognitive changes with aging          Provision of skilled services in a community setting          Serving residents with skilled service needs          End of Life Care/Hospice          Adults with disabilities          Excludable conditions</p>	
<p>3 hrs</p>	<p><b><u>Neurological Impairments</u></b>          Understanding and addressing behavioral changes as a result of cognitive impairments         <ul style="list-style-type: none"> <li>▪ Screening process and the geriatric assessment team</li> <li>▪ Working with members of the geriatric assessment team</li> <li>▪ Neurobehavioral rehabilitation due to cognitive impairments</li> <li>▪ Rehabilitation and Support Plans</li> </ul>         Understanding the causes and types of brain injuries         <ul style="list-style-type: none"> <li>▪ Understanding and addressing behavioral changes as a result of brain injuries</li> <li>▪ Screening process and the geriatric assessment team</li> <li>▪ Neurobehavioral rehabilitation due to brain injuries</li> <li>▪ Rehabilitation and Support Plans</li> </ul> </p>	<p>June 15, 2018          September 21, 2018</p>

<p><b>2 hrs</b></p>	<p><b><u>Infection Control</u></b>  How pathogenic organisms are spread  Strategies for preventing transmission of pathogenic organisms  How to apply infection control concepts in an assisted living resident  Professional responsibility to adhere to infection control standards  Communicable diseases in communal settings</p>	<p><b>June 15, 2018</b>  <b>September 21, 2018</b></p>
<p><b>2 hrs</b></p>	<p><b><u>Informed Consent</u></b>  What is informed Consent?  The informed consent process  Recognizing potential risk relating to resident choice  Negotiation techniques</p>	