

**P.E.P.P. UNLIMITED**

252 Swamp Road, Unit #1 Doylestown, PA 18901

Phone: (215) 348-3112 Toll Free Phone: 1 (800) 944-5459 Fax: (215) 348-4240

Email: [info@peppunlimited.com](mailto:info@peppunlimited.com)

Website: [www.peppunlimited.com](http://www.peppunlimited.com)

**ASSISTED LIVING ADMINISTRATOR TRAINING**

*This training meets regulation 2800 mandatory training requirements by the Pennsylvania Department of Human Services.*

**Each day begins at 9:00 am**

*Tardiness more than 20 minutes will result in non-credit for class session*

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**THURSDAY, MARCH 17 & FRIDAY MARCH 18, 2022**

**THURSDAY JUNE 16 & FRIDAY JUNE 17, 2022**

**THURSDAY SEPTEMBER 22 & FRIDAY SEPTEMBER 23, 2022**

**THURSDAY DECEMBER 8 & FRIDAY DECEMBER 9, 2022**

**Course Content:**

Neurological Impairments §2800.64(b)(10)

Infection Control §2800.64(b)(18)

Resident Composition §2800.64(b)(19) §2800.64(b)(20)

Informed Consent §2800.64(b)(20)

Person Centered Care §2800.64(b)(20)

**IN ACCORDANCE TO §2800.53a, AN INDIVIDUAL MUST HAVE ONE OF THE FOLLOWING QUALIFICATIONS TO BE AN ADMINISTRATOR:**

- (1) A license as a registered nurse from the Department of State and 1 year, in the prior 10 years, of direct care or administrative experience in a health care or human services field.
- (2) An associate's degree or 60 credit hours from an accredited college or university in a human services field and 1 year, in the prior 10 years, of direct care or administrative experience in a health care or human services field.
- (3) An associate's degree or 60 credit hours from an accredited college or university in a field that is not related to human services and 2 years, in the prior 10 years, of direct care or administrative experience in a health care or human services field.
- (4) A license as a licensed practical nurse from the Department of State and 1 year, in the prior 10 years, of direct care or administrative experience in a health care or human services field.
- (5) A license as a nursing home administrator from the Department of State and 1 year, in the prior 10 years, of direct care or administrative experience in a health care or human services field.
- (6) With the exception of administrators qualified under § 2600.53(a)(5) (relating to qualifications and responsibilities of administrators), experience as a personal care home administrator, if the following requirements are met:
  - a. Employed as a personal care home administrator for 2 years prior to January 18, 2011.
  - b. Completed the administrator training requirements and pass the Department-approved competency-based training test in §2800.64 (relating to administrator training and orientation) by January 18, 2012.

**Please note: P.E.P.P. Unlimited requires applicants to have completed the 100-hr personal care home administrator course in its entirety before taking the assisted living residence administrator course.**

***Photo identification is required the first day of class.***

**The Trainers**

*Due to DHS requirements and the variety of topics taught and requirements of DHS, trainers will vary from day to day based upon course content.*

*Session includes course manual and all instructional materials.*

*Continental Breakfast and lunch provided daily.*

**Fee Schedule:**

***\$350.00 for 2 days of training***

*Fax, mail, or email completed course application to reserve your seat.*

*All payments must be received one week prior to the session(s). If payment is not received one week prior to session, space may not be available on day of session(s).*

COURSE APPLICATION  
*ASSISTED LIVING ADMINISTRATOR TRAINING COURSE*

FIRST NAME \_\_\_\_\_ MIDDLE \_\_\_\_\_ LAST NAME \_\_\_\_\_

PERSONAL ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

CELL PHONE# \_\_\_\_\_ HOME PHONE# \_\_\_\_\_

PERSONAL E-MAIL: \_\_\_\_\_

ASSISTED LIVING FACILITY: \_\_\_\_\_

FACILITY ADDRESS : \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

FACILITY PHONE#: \_\_\_\_\_ FACILITY FAX#: \_\_\_\_\_

FACILITY EMAIL: \_\_\_\_\_ COUNTY OF FACILITY: \_\_\_\_\_

DESIRED COURSE START DATE: \_\_\_\_\_

AMOUNT FOR ALR ADMINISTRATOR COURSE IS \$350.00

Business/Corporate Check, Personal Check, Money Order, Visa, Master Card & Discover Accepted. To make a Credit Card Payment, please **call PEPP Unlimited at 215-348-3112 .**

QUALIFICATIONS OF APPLICANT (CHECK ONE)

\_\_\_\_\_ With the exception of administrators qualified under § 2600.53(a)(5) (relating to qualifications and responsibilities of administrators), experience as a personal care home administrator, if the following requirements are met: (a) Employed as a personal care home administrator for 2 years prior to January 18, 2011. (b) Completed the administrator training requirements and pass the Department-approved competency-based training test in §2800.64 (relating to administrator training and orientation) by January 18, 2012.

**Please note: P.E.P.P. Unlimited requires applicants to have completed the 100-hr personal care home administrator course in its entirety before taking the assisted living residence administrator course.**

\*\*\*I can provide proof of the above qualifications to be an Assisted Living Administrator in the State of Pennsylvania.

Signature of Applicant: \_\_\_\_\_

**PLEASE DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY**

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CONFIRMATION LTR (DATE E-MAILED) \_\_\_\_\_

PAYMENT RECEIVED: DATE: \_\_\_\_\_

CHECK#/CREDIT CARD: \_\_\_\_\_

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**ASSISTED LIVING ADMINISTRATOR COURSE 2022**

**Each Day Begins at 9:00 am**

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4 hrs	<p><b><u>Person Centered Care</u></b> Consumer choice philosophy Training staff to support resident choice and independence Engaging residents</p> <ul style="list-style-type: none"><li>▪ Developing activities</li><li>▪ Support plan development and implementation</li><li>▪ Respecting resident decision-making</li></ul> <p>Engaging families Conflict resolution Managing an assisted living residence while respecting a resident’s choice and privacy Introduction to informed consent</p>	March 17, 2022 June 16, 2022 September 22, 2022 December 8, 2022
4 hrs	<p><b><u>Assisted Living Resident Composition</u></b> Understanding the physical and cognitive changes with aging Provision of skilled services in a community setting Serving residents with skilled service needs End of Life Care/Hospice Adults with disabilities Excludable conditions</p>	
3 hrs	<p><b><u>Neurological Impairments</u></b> Understanding and addressing behavioral changes as a result of cognitive impairments</p> <ul style="list-style-type: none"><li>▪ Screening process and the geriatric assessment team</li><li>▪ Working with members of the geriatric assessment team</li><li>▪ Neurobehavioral rehabilitation due to cognitive impairments</li><li>▪ Rehabilitation and Support Plans</li></ul> <p>Understanding the causes and types of brain injuries</p> <ul style="list-style-type: none"><li>▪ Understanding and addressing behavioral changes as a result of brain injuries</li><li>▪ Screening process and the geriatric assessment team</li><li>▪ Neurobehavioral rehabilitation due to brain injuries</li><li>▪ Rehabilitation and Support Plans</li></ul>	March 18, 2022 June 17, 2022 September 23, 2022 December 9, 2022

<p><b>2 hrs</b></p>	<p><b><u>Infection Control</u></b>  How pathogenic organisms are spread  Strategies for preventing transmission of pathogenic organisms  How to apply infection control concepts in an assisted living resident  Professional responsibility to adhere to infection control standards  Communicable diseases in communal settings</p>	<p><b>December 10, 2021</b>  <b>March 18, 2022</b>  <b>June 17, 2022</b>  <b>September 2022</b>  <b>December 2022</b></p>
<p><b>2 hrs</b></p>	<p><b><u>Informed Consent</u></b>  What is informed Consent?  The informed consent process  Recognizing potential risk relating to resident choice  Negotiation techniques</p>	